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Security Information

14 August 1952

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MEMORANDUM FOR: [REDACTED]

1. Hasty examination of the attached request brings to mind the following points:

a. The Office to which [REDACTED] was being transferred, i.e., Training, was responsible for initiation of the personnel action requesting transfer. Presumably it was an oversight on the part of that Office in not requesting a promotion at the same time. Since Colonel Baird also was Acting Assistant Director (Personnel), it would appear that the responsibility for not accomplishing this action at the time of the transfer was his.

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b. In order to get this promotion through, it will have to be signed by the Director. In my opinion it would be unwise for Colonel Baird to call to the Director's attention the mistakes which have been made, which either as Director of Training or Acting Assistant Director (Personnel) would have to be laid at his doorstep.

2. I personally would not be willing to concur in a retroactive promotion unless the justification therefor were extremely good. In any case, I suggest the following procedure:

a. Colonel Baird prepare a memorandum to the Director for Deputy Director (Administration) concurrence.

b. I would recommend that Deputy Director (Administration) concur if the Assistant Director (Personnel) tells us that there is no question that this position will remain allocated at grade GS-16 in the survey which they are about to undertake.

2 Att

Att 1 - Personnel file on [REDACTED]

Att 2 - Personnel action [REDACTED]

ADD/A:LKW:jeb

cc: ADD/A chrono

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L. K. WHITE

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